

ASHTABULA COUNTY TECHNICAL & CAREER CENTER BOARD OF EDUCATION

The meeting of the Ashtabula County Technical & Career Center Board of Education was called to order by President Waid on Monday, May 17, 2021, at 10:00 a.m. in room 104 of the Dr. Jerome R. Brockway Administrative Complex.

Present: Debra Barrickman, Sally Fisher, Michael Kennedy, Barbara Klingensmith, Gus Saikaly, Christine Seuffert, Harlan Waid, Supt. Wludyga, Treasurer Elly, Principal Brockett

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The meeting was opened with the Pledge of Allegiance.

**PLEDGE OF ALLEGIANCE**

\* \* \* \*

It was moved by Mr. Saikaly and seconded by Mrs. Klingensmith that the minutes of the regular April meeting as sent to all board members prior to this meeting be approved and their reading be dispensed with.

**MINUTES**

ROLL CALL: Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes, Klingensmith, yes; Saikaly, yes. Motion carried.

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Mr. Kennedy that the financial reports for April including the following investments be approved:

**FINANCIAL REPORTS**

Premier Savings Deposits

None

Premier Savings Withdrawals

None

Huntington MMAX Deposits

4/30/21 April MMAX Interest Added to Investments \$63.92

Average Interest Rate for April from Huntington Premier Savings: .009%

April Interest Earned from Premier Savings: \$18.49

Average Interest Rate for April from Huntington MMAX: .03%

April Interest Earned from Huntington MMAX: \$63.92

Total All Funds Invested as of 4/30/21:	\$6,232,406.06
Interest Earned FTD as of 4/30/21:	\$27,925.73

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes, Saikaly, yes; Seuffert, yes. Motion carried.

\* \* \* \*

It was moved by Mr. Kennedy and seconded by Ms. Fisher that bills for April be approved. Vouchers were presented to Board members for their review.

**BILLS**

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes. Motion carried.

\* \* \* \*

It was moved by Mrs. Klingensmith and seconded by Ms. Seuffert that The Board approve the Five-Year Forecast for FY21-FY25.

**5 YEAR FORECAST**

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes. Motion carried.

\* \* \* \*

It was moved by Dr. Barrickman and seconded by Mr. Kennedy that The Board approve the following new funds:

**NEW FUNDS**

Ohio School Safety Training Grant	499-9021
RemotEDx	507-9021

ROLL CALL: Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

\* \* \* \*

It was moved by Mr. Klingensmith and seconded by Mr. Saikaly that The Board extend Debra Naylor a two-year, limited contract for the 2021-2022 and 2022-2023 school years, as Fiscal Accountant at Step 8 of the Fiscal Accountant salary schedule beginning July 1, 2021 to June 30, 2023.

**PERSONNEL**  
**D NAYLOR**

ROLL CALL: Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes. Motion carried.

\* \* \* \*

Mr. Wludyga shared a letter from Raymond Saporito, Health Commissioner, recognizing A-Tech for their efforts in implementing COVID-19 prevention policies and actions designed to lower transmission rates in schools.

**OFFICIAL  
CORRESP**

\* \* \* \*

It was moved by Ms. Seuffert and seconded by Dr. Barrickman that The Board accept the following:

**PERSONNEL  
RESIGNATIONS**

1. That the Board accept the resignation of Terrance Henton, Lakeside High School Career Essentials Instructor, effective June 20, 2021.
2. That the Board accept the resignation of Darlene Kightlinger, ELL Instructor with the Aspire program, effective June 30, 2021, due to retirement.

ROLL CALL: Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes. Motion carried.

\* \* \* \*

It was moved by Mr. Saikaly and seconded by Ms. Seuffert that The Board approve the following:

**PERSONNEL  
EMPLOYMENT**

1. The following administrative contracts be issued, effective July 1, 2021 for the period listed and in accordance with salary schedules adopted by the Board:  
  
Paul Brockett – 260/261 days - 3 years - July 1, 2021 to June 30, 2024  
  
Ken Porter – 260/261 days - 3 years - July 1, 2021 to June 30, 2024
2. That Joseph Chiacchiero be extended a one-year 183 day limited contract for 2021-2022 as Geneva Industrial Arts Instructor at

Class V, Step 6 in accordance with Section 10.10 of the teachers negotiated agreement and in accordance with the adopted salary schedule.

3. That Brian Kimmel be extended a one-year, 183 day limited contract for 2021-2022 as Job Placement Coordinator at Class V, Step 12 in accordance with Section 10.10 of the teachers negotiated agreement and in accordance with the adopted salary schedule.
4. That Gilda McQuoid be extended a one-year, part-time limited contract for 2021-2022 for 3.50 hours per day for 183 days as Student Liaison at Class V, Step 12 in accordance with Section 10.10 of the teachers negotiated agreement and in accordance with the adopted salary schedule.
5. That the following personnel be extended one-year limited contract for the 2021-2022 school year, in accordance with the Teachers Negotiated Agreement and in accordance with the adopted salary schedule and pending proper certification:

Anthony Warren	I, 1
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6. That the following personnel be extended two-year limited contracts beginning with the 2021-2022 school year, in accordance with the Teachers Negotiated Agreement and in accordance with the adopted salary schedule and pending proper certification:

Nathan Berry	II, 9
Sarah Carrel	VI, 16
Lea Nesbitt	I, 7
Kathryn Severino	V, 2
Craig Smylie	I, 10

7. That the following personnel be extended three-year limited contracts beginning with the 2021-2022 school year, in accordance with the Teachers Negotiated Agreement and in accordance with the adopted salary schedule and pending proper certification:

Scott Basen	IV, 20
Allyson Clark	VI, 18
Marsha Croft	VII, 20
Jessica Dalin	III, 6
Bret Duris	III, 15

Dave Kiphart	IV, 20
Ron Maurer	IV, 18
Sherri McBride	IV, 12
Kenneth Noble	IV, 14
Henry Notter	I, 12
Stacey Parker	IV, 6
Tim Pike	V, 8
Christina Sisk	IV, 12

8. That Noelle Lawrence be issued a one-year 178 day contract as full-time General Secretary/Switchboard for the 2021-2022 school year, beginning August 23, 2021 to June 2, 2022 on an as needed as scheduled basis, not to exceed 6.5 hours per day at Step 2 of the General Secretary/Switchboard on the Non-Certificated Staff Salary Schedule, in accordance with ORC 3319.083.
9. That Deborah Mascatelli be issued a one-year 178 day contract as full-time Library Aide for the 2021-2022 school year beginning, beginning August 23, 2021 through June 2, 2022 on an as needed as scheduled basis, not to exceed 6.5 hours per day at Step 1 on the Miscellaneous Services non-bargaining salary schedule, in accordance with ORC 3319.083.
10. That Kathleen Saturday be issued a one-year 178 day contract as full-time Aide for the Alternative Learning Center for the 2021-2022 school year, beginning August 23, 2021 to June 2, 2022 on an as needed as scheduled basis, not to exceed 6.5 hours per day at Step 11 on the Miscellaneous Services non-bargaining salary schedule, in accordance with ORC 3319.083.
11. That Pamela Thress be issued a one-year 178 day contract as full-time Aide for the Welcome Center for the 2021-2022 school year, beginning August 23, 2021 to June 2, 2022 on an as needed as scheduled basis, not to exceed 6.5 hours per day at Step 1 on the Miscellaneous Services non-bargaining salary schedule, in accordance with ORC 3319.083.
12. That Kelly Fischer be issued a part-time contract for the Cafeteria as Dishwasher, not to exceed 5.5 hours per day, for 178 days for the 2021-2022 school year in accordance with the non-bargaining salary schedule and in accordance with ORC 3391.083.
13. That Malachai Rossiter be issued a part-time contract beginning June 7, 2021 through August 20, 2021 as Technology Support

Specialist at \$10.34 per hour on an as needed as scheduled basis set by the Superintendent in accordance with ORC 3391.083.

14. That Elijah Heeren be issued a part-time contract beginning May 3, 2021 through October 31, 2021 for temporary summer grounds keeping at \$8.80 per hour on an as needed as scheduled basis set by the Superintendent in accordance with ORC 3391.083.
15. That the following personnel be given extended service contracts in accordance with ORC 3319.11(1) and 3319.11(e) for the 2021-2022 school year and according to the salary schedule:

Cheryl Daubenspeck	15 days
Kathryn Severino	15 days
Paul Stofan	7 days
Paul Stofan	1/2 hour extra per day
Jeff Stuyvesant	15 days
Kenneth Noble	10 days
Amanda Schumann	10 days
Allyson Clark	6 days
Vicki Sharp	6 days
Jaime Andes	5 days
Denise Miller	5 days
Monica Offensend	5 days
Staci Zappitelli	5 days

16. That Jessica Dalin be issued a supplemental extended service contract for the 2021-2022 school year on an as needed as scheduled basis at her 2021-2022 per diem hourly rate for the Small Animal Care Program.
17. That Gilda McQuoid be issued a supplemental contract as a Substitute Caller for the 2021-2022 school year not to exceed \$10,000.00 in accordance with ORC 3319.11(1) and 3319.11(e).
18. It is recommended that the following cafeteria personnel be given extended time contracts in accordance with ORC 3319.083 for the 2021-2022 school year:

Elizabeth Loomis	6 days
Kelly Fischer	3 days
19. That Stephanie Miller be issued a supplemental contract as RN Coordinator for the 2021-2022 school year in accordance with ORC 3319.11(1) and 3319.11(e) for a total of \$2,000.00.

20. That Rebecca Robinson, RN Instructor be issued a supplemental extended service contract on an as needed, as scheduled basis, 1 additional hour not to exceed 183 hours from July 1, 2021 to June 30, 2022, at her daily per diem hourly rate and in accordance with ORC 3319.11(1) and according to the salary schedule.
21. That Jaime Andes, LPN Instructor be issued a supplemental extended service contract on an as needed, as scheduled basis, 1 hour additional not to exceed 188 hours from July 1, 2021 to June 30, 2022, at her daily per diem hourly rate and in accordance with ORC 3319.11(1) and according to the salary schedule.
22. That Monica Offensend, LPN Instructor be issued a supplemental extended service contract on an as needed, as scheduled basis, 1 hour additional not to exceed 188 hours from July 1, 2021 to June 30, 2022, at her daily per diem hourly rate and in accordance with ORC 3319.11(1) and according to the salary schedule
23. That Douglas Roxberry be issued a part-time contract as Fire Fighter Instructor from May 17, 2021 to June 30, 2021, on an as needed as scheduled basis set by the Superintendent, at \$21.00 per hour pending sufficient student enrollment, in accordance with ORC 3319.11(1) and 3319.11(e).
24. That the following Workforce Development personnel be issued contracts for 2021-2022 as PRN Instructors, on an as needed as scheduled basis by the Superintendent, at \$25.00 per hour pending proper certification and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e):

Dawn Bleau	Susan Niemi
Nichole Boruta	Loteia Presciano
Cynthia Burckhartte	Terri Robertson
Jane Christner	Kathy Stevens
Carol DeFina	Brandy Vincent
Denise Manchester	Dawnielle Wells
Cathy Marcy	

25. That Brandy Vincent be issued a contract for 2020-2021 as PRN Instructor, on an as needed as scheduled basis by the Superintendent, at \$25.00 per hour pending proper certification

and sufficient student enrollment and satisfactory criminal records background check in accordance with ORC 3319.11(1) and 3319.11(e).

26. That Ann Geraghty be issued a full-time contract for Youth Opportunities as “yO!” Life Skills Coach beginning May 12, 2021 to June 30, 2021 at \$15.00 per hour pending proper certification, satisfactory criminal records background check and sufficient student enrollment and funding in accordance with ORC 3319.11(1) and 3319.11(e). (Enclosed)
27. That Talia Keyes be issued a contract for the 2021 Summer TANF WE as Youth Monitor from May 11, 2021 to June 30, 2021, on an as needed as scheduled basis by the Superintendent, at \$11.00/hour, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083. (Enclosed)
28. That the following individuals be issued contracts as Youth Club Coordinators for the 2021-2022 school year as per the negotiated agreement, and in accordance with O.R.C. 3319.11(1) and 3319.11(e):

Christina Sisk	FCCLA Advisor
Jeffrey Stuyvesant	FFA Advisor
Tanya Colvin	National Honor Society Advisor

29. That the following be issued contracts as substitutes in the areas listed, on an as needed as scheduled basis for the 2021-2022 school year in accordance with the non-bargaining salary schedule and, pending satisfactory criminal records background check and proper certification, in accordance with ORC 3319.083:

Deanna Ashba	Sub Teacher
Tiffany Danolfo	Sub Teacher
Sean Ward	Sub Teacher
Leo Warsing	Sub Teacher
Debbie Childs	Cafeteria
Donna Newland	Cafeteria
Tami Battles	Custodian
Kelly Fischer	Custodian
Noelle Lawrence	Custodian
Beth Loomis	Custodian
David Sackett	Custodian



Pamela Thress	Custodian
Robert White	Custodian
Melissa Brown	Secretary
Patrick Veign	Bus Driver
Cheryl Moscorelli	Bus Driver

30. To adopt the Ashtabula County Educational Service Center Substitute List for the 2021-2022 school year for both substitute teachers and substitute educational aides.

ROLL CALL: Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes. Motion carried.

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It was moved by Ms. Seuffert and seconded by Ms. Fisher that The Board Authorize the following Out-of-County/State Field Trip:

**FIELD TRIP**

SkillsUSA – State Officer Training      June 1 - 4, 2021  
Gahanna, OH

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes. Motion carried.

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It was moved by Mrs. Klingensmith and seconded by Dr. Barrickman that The Board set approved procedures and regulations for the 2021 Summer School program if sufficient enrollment is derived for the operation of summer school. Those procedures and regulations include:

**SUMMER SCHOOL**

- |                           |                    |
|---------------------------|--------------------|
| a. 2021 Schedule          | d. Dress Code      |
| b. Attendance Regulations | e. Discipline Code |
| c. Refund Procedure       | f. Fee Schedule    |

The Superintendent recommends that the Board approve these resolutions for the 2021 Summer School program as presented.

ROLL CALL: Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes. Motion carried.

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It was moved by Ms. Seuffert and seconded by Ms. Fisher that the Board enter into an agreement to provide work experience for Youth Opportunities students. Funds will be provided pending approval of contract with Area 19/NOCCOG for the Youth Opportunities Program:

**yO! WORK SITE AGREEMENTS**

Capitena's Floral & Gift Shop  
Char-Chlo INC.  
City of Conneaut Wastewater Plant  
Designs by Bernie  
Lake Shore Concessions

ROLL CALL: Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes. Motion carried.

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It was moved by Mr. Kennedy and seconded by Mr. Saikaly that the Board approve the removal of several items of instructional nature, several pieces of equipment that are beyond repair or obsolete and no longer useable for instructional or for operational needs. It is the Superintendent's recommendation that since the aggregate valued amount of these items is below \$2,000 that The Board authorizes the removal of said items from the District's inventory and authorizes the Superintendent to dispose of or cannibalize said items.

**INVENTORY**

ROLL CALL: Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes. Motion carried.

\* \* \* \*

It was moved by Mrs. Klingensmith and seconded by Ms. Seuffert that in an effort to show our appreciation for the excellent demonstration of their competencies in their skill The Board approve resolutions be individualized by student and awarded to the many students that have competed and excelled in their respective skill area competitions at the regional, state and national levels.

**STUDENT ACHIEVEMENT**

ROLL CALL: Klingensmith, yes; Saikaly, yes; Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes. Motion carried.

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The Board had the first reading of the new, revised, and replacement policies including: Teacher Evaluation.

**1st READING OF POLICY**

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It was moved by Ms. Sueffert and seconded by Ms. Fisher that The Board authorize the Superintendent to support the request from the City of Ashtabula for the Commercial Community Reinvestment Area (CRA) Tax Abatement for the Ashtabula County Medical Center – Cleveland Dental Institute. 75% for 10 years.

**CRA TAX ABATEMENT**

ROLL CALL: Saikaly, no; Seuffert, no; Waid, no; Barrickman, no; Fisher, no; Kennedy, no; Klingensmith, no. Motion carried.

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It was moved by Mr. Kennedy and seconded by Dr. Barrickman that The Board Approve the Superintendent’s request to not conduct the evaluation of guidance counselors for the 2020-2021 school year as it would be impossible or impracticable to do so due to COVID-19.

**EVALUATIONS**

ROLL CALL: Seuffert, yes; Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes. Motion carried.

\* \* \* \*

Dr. Debra Barrickman

**LEGISLATIVE REPORT**

Most health orders will end on June 2, 2021.

SB1 – Passed Senate – ½ course in financial literacy.

The 9<sup>th</sup> hearing on HB110 (biennium budget) took place on May 14, 2021.

3<sup>rd</sup> hearing on SB145 – Revising the report card.

HB73 – House primary and secondary committee – End of course exams reduced from 5 to 4.

SB176 – Legalizes/regulates and taxes sports gambling.

HB290 – Provide a voucher to every student in Ohio – No.

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1. Senior Awards.

**SUPT’S**

**REPORT**

Mr. Brockett – Senior Awards will take place on May 28, 2021 at Lakeside High School on the football field at 7 p.m. The rain date is the following Friday night, June 4, 2021.

2. Skills USA Update.

Mr. Brockett provided a handout detailing the results of the Skills USA Ohio Skills Championships.

3. Plant Sale Update

Mr. Wludyga informed that the sales, which are 100% online, have gone well.

4. Adult WFD Update

Orientation dates are lined up.

5. Negotiations for a new agreement with Teachers' Association begin today and continue tomorrow.

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It was moved by Dr. Barrickman and seconded by Ms. Fisher that the meeting be adjourned at 11:39 a.m. with the next Regular Meeting to be held on Monday, June 28, 2021, beginning at 10:00 a.m. in room 104 of the Dr. Jerome R. Brockway Administrative Complex.

**ADJOURNMENT**

ROLL CALL: Waid, yes; Barrickman, yes; Fisher, yes; Kennedy, yes; Klingensmith, yes; Saikaly, yes; Seuffert, yes.  
Motion carried.

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President

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Treasurer